

**NOTICE INVITING TENDER (NIT)**  
**FOR**  
**INSTRUMENTATION WORKS FOR BIO-REFINERY PROJECT OF**  
**M/s. ASSAM BIO REFINERY PRIVATE LIMITED AT NUMALIGARH,**  
**ASSAM**

**BIDDING DOCUMENT NO.: ABR/B215-000-EH-TN-2002/1020**  
**(DOMESTIC COMPETITIVE BIDDING)**

**e-Tendering**

**1.0 INTRODUCTION:**

1.1 M/s. Assam Bio Refinery Private Limited (ABRPL), a joint venture company has been incorporated with three promoters viz: Numaligarh Refinery Limited along with two other foreign companies Fortum and Chempolis from Finland for implementation of Bio Refinery project. M/s ABRPL is setting up the Assam Bio Refinery at Numaligarh, Assam and has appointed EIL as the EPCM consultant for the Bio Refinery project.

1.2 M/s. Assam Bio Refinery Private Limited (ABRPL), invites e-bids under Single Stage Two Part Bid System for execution of “**Instrumentation works**” at Assam Bio Refinery from competent agencies with sound technical and commercial capabilities meeting the Bidder’s Qualification Criteria stated in Cl. 5.0 below.

**2.0 BRIEF SCOPE OF WORK :**

Scope of work and supply specified in this document shall be read in conjunction with the SOR (schedule of rates), Standard specifications for erection tender (6-52-0060), specifications, standards, drawings and other documents.

The contractor’s scope of work shall include complete instrument installation and supply with details as listed under Schedule of Rates for Instrumentation Works, scope of work detailed in standard specification for erection tender 6-52-0060, this document and other standard specifications & drawings enclosed. Contractor scope of supply shall also include supply of instrument items specifically listed in the “Schedule of Rates” with specifications attached in this document and elsewhere in the tender document. For detailed scope refer Tender Documents.

**3.0 TIME SCHEDULE FOR COMPLETION:**

10 Months to be reckoned from the date of issue of Letter of Intent. Owner may extend the contract period for another 3 months without any price implication for the given scope of work. Bidders to comply.

**4.0 SALIENT DETAILS:**

a)	Bidding Document available on Website	:	From 27/09/2021 to 18/10/2021
b)	Last date of Receipt of Bidder’s Queries for Pre-Bid Meeting	:	04/10/2021
c)	Date of Pre Bid Meeting	:	To be convened through web conference. at 1030 Hrs. (IST) on 05/10/2021 (*) (Refer NIT cl. No. 6.0 below)
d)	Last Date and time of Online submission of Bids (Bid Due Date)	:	Up to 1200 Hrs. (IST) on 18/10/2021

e)	Place of Submission of Original Documents (Hard copy), EMD, Power of Attorney, BQC Documents within BDD		Assam Bio Refinery Pvt. Limited, District: Golaghat, Pin: 785699, Assam (India) Kind Attn: Mr. Rudra Prasad Nag (Head - Purchase, ABRPL)
f)	Online Opening of Techno-commercial Unpriced Bid	:	1500 Hrs. (IST) on 18/10/2021 (*)
g)	Earnest Money Deposit / Bid Security	:	<b>Rs. 10,00,000/- (Rupees Ten Lakhs only)</b>
h)	Cost of Bidding Document (Non-Refundable)	:	<b>Not Applicable</b>
i)	Site Visit	:	On 07/10/2021

If dates identified as (\*) above happen to be a declared holiday in ABRPL Assam, the next working day shall be considered.

The complete Bidding Document is available on e-tendering Website: <https://www.tenderwizard.com/abrpleproc>. Bidders can view / download the document from the website mentioned above.

All amendments, time extension, clarifications, etc. will be uploaded in the website only and will not be published in Newspapers. Bidders should regularly visit the above website to keep themselves updated.

Request for extension or any queries received from any bidder with less than four working days prior to bid due date shall generally be ignored, since there will not be adequate time for proper communication with Client and other Bidders. Bidders shall submit the bid directly and in their own name without involving any intermediaries.

## 5.0 BIDDER'S QUALIFICATION CRITERIA (BQC):

Agencies intending to participate shall fulfil the following qualification criteria:

### 5.1 EXPERIENCE CRITERIA :

- 5.1.1. The Bidder should have completed the Work Order(s) / Contract(s) of **similar works\*** of minimum value(s) as indicated below, during preceding **Seven (07) years** to be reckoned from the due date for submission of bid:

One Contract of minimum value of **Rs 5,72,69,800/- (Rupees Five Crore Seventy Two Lakhs Sixty Nine Thousand Eight Hundred Only)**

Or

Two Contracts each of minimum value of **Rs 3,43,62,000/- (Rupees Three Crore Forty Three Lakhs Sixty Two Thousand Only)**

\***Similar Work(s)** shall mean :

**"Instrumentation Works in an Industrial Plant or in a Hydrocarbon/Fertilizer Sector"**.

- 5.1.2. **In case above experience pertains to Industrial plant other than Hydrocarbon / Fertilizer Sector, the Bidder should also have completed atleast one Instrumentation works in Hydrocarbon/Fertilizer Sector, during the last 7 (seven) years reckoned from the due date for submission of Bid.**

### 5.1.3. For Experience based on composite works:

**For experience based on Composite Works:** In case the Bidder has executed **Composite Works** which includes the qualifying work(s) as per the definition of "Similar Work" (defined in clause no. 5.1.2 above), then the **value of such qualifying work(s) out of the total value of Composite Works** shall be considered for the purpose of qualification.

### 5.1.4. Bidder's past experience as Consortium/JV:

While evaluating the Bids, Bidder's **past experience as a leader or member of a Consortium/JV shall be considered** acceptable, provided his scope in that Consortium/JV meets the requirement stipulated in the subject BQC.

In case, the PTR of Consortium/JV experience submitted by the Bidder meets the similar work without indicating the division of scope of work in terms of specific activities and associated value of work between the Consortium/JV members, but only the division of scope in terms of percentage share is indicated, in such case the completed value shall be arrived at after considering percentage share of each member, for the purpose of BQC evaluation.

#### 5.1.5. **Experience of Bidder as a Sub-Contractor:**

A job completed by a bidder as a sub-contractor shall be considered for the purpose of meeting the Experience Criteria of BQC , provided the appointment of sub-contractor was authorized and subject to submission of following documents in support of meeting the "Bidder's Qualification Criteria":

- a) Documentary evidence/Certificate by the end-User/Owner/PMC, with regards to approval of Bidder / engaging Bidder / execution by the Bidder as a Sub-Contractor to the Main Contractor.
- b) Work order and Completion Certificates indicating the value of works and date of completion issued by Main Contractor (including SOR, wherever required for establishing scope of work).

#### 5.1.6. **Experience of Own Projects**

A job executed by a Bidder for its own plant/projects shall not be considered as experience for the purpose of meeting the Qualification Criteria of the Enquiry document.

However, **Jobs executed for Subsidiary/ Fellow subsidiary / Holding company shall be considered as experience for the purpose of meeting BQC, subject to submission of additional document towards "tax paid invoice(s) duly certified by Statutory Auditor of the Bidder or consolidated statement issued by Statutory Auditor of the Bidder towards payments of statutory tax" in support of the job executed for Subsidiary/ Fellow subsidiary / Holding company.**

**In case referred Project falls under "No Tax Area" (like SEZ), Bidder can submit certificate from their Statutory Auditor to above effect in place of Tax paid invoice.**

Chartered Accountant (CA) (in place of Statutory Auditor) is acceptable where audited accounts are not mandatory as per law for latest financial year. CA shall not be an employee/ Director and not having any interest in the Bidder's company/Firm.

5.1.7. In case, **two separate Bidders submit reference of same work (wherein one was Main Contractor and the other was Sub-Contractor)** for meeting BQC, both Bidders' experience shall be considered for qualification subject to Bidder's meeting other qualification requirements.

5.1.8. Experience of only the Bidding entity shall be considered.

5.1.9. In case a Bidder submits PTR having job awarded for multiple Parts in single Work Order having separate completion schedule for each Part, and the Bidder wants to get qualified based on the completion of One or more Parts (irrespective of whether all Parts under the same work order are completed or not), which meets the subject BQC value-wise and with respect to Similar Work, the same may be considered subject to the completion certificate with executed value of that/those Part(s) from the Owner/End User/PMC for that/those Part(s).

However, where multiple-Parts work is awarded under different Work Order(s) having different Work Order reference number(s) with the same Enquiry Document No., cumulative value of such completed Work Orders meeting definition of Similar Work, as submitted, shall be considered for the purpose of BQC Evaluation.

#### 5.1.10. **Taxes/Duties in BQC Evaluation**

The executed Contract Price as per the Completion Certificate shall be considered for meeting value based Experience Criteria of BQC.

However, if the completion certificate also indicates details of taxes & duties, then these values of taxes and duties shall be excluded for evaluation.

## 5.2 FINANCIAL CRITERIA

- 5.2.1 The minimum Annual Turnover of the Bidder in atleast one of the immediate preceding three financial years as on due date of submission of bid shall be **Rs. 10,57,29,000/- (Rupees Ten Crore Fifty Seven Lakh Twenty Nine Thousand Only)**.

**Turnover (for the Financial Statement pertaining to post GST regime):** Turnover shall be taken as **Revenue from operation (excluding GST)** as stated in Financial Statement of the Bidder, excluding other Income.

However, **Turnover for the Financial Statement pertaining to pre-GST regime** shall be calculated as **Revenue from operation Including Excise Duty** but Excluding Other Income.

- 5.2.2 The financial Net worth of the Bidder as per the immediate proceeding year's Audited Financial Statements shall be **positive**.

**Net worth calculation: Net worth means paid up share capital, Share Application Money pending allotment\* and reserves# less accumulated losses and deferred expenditure to the extent not written off.** Net worth shall be calculated using the following formula:

**# Reserves** to be considered for the purpose of net worth shall be all **reserves created out of the profits and securities premium account** but shall not include reserves created out of revaluation of assets, write back of depreciation and amalgamation.

**\*Share Application Money pending allotment will be considered only in respect of share to be allotted.**

Description		Values <in INR>	Reference (Page no., Clause etc.)
Paid up Share capital (A)	:		
Add: Share Application Money pending allotment (B)	:		
Add: Reserves (As defined above) (C)	:		
Less: Accumulated Losses (D)	:		
Less: Deferred Revenue Expenditure to the extent not written off (E)	:		
<b>Net Worth (A+B+C-D-E)</b>	:		

- 5.2.3 The Minimum Working Capital of the bidder as per the immediate preceding year's Audited Financial statements shall be **Rs. 1,05,73,000/- (Rupees One Crore Five Lakhs Seventy Three Thousand only)**.

In case, bidder is unable to meet the working capital requirement as above, the bidder can supplement the working capital with a **fund based line of credit from any scheduled commercial bank in India** having net worth more than equivalent INR 1000 Million. In such a case, bidder shall furnish a declaration from the bank for availability of **unutilized fund based line of credit for the shortfall in working capital** as mentioned above, in the format enclosed as **Appendix-A to NIT**. **The letter shall provide the status of Fund based Line of Credit as on any date between the date of Enquiry and Bid Due Date.**

The LOC for the shortfall of WC shall be from a single bank only. However, banking syndicate shall also be allowed wherein a group of Banks can jointly underwrite and jointly lend money to the Bidder. In case of Banking syndicate also declaration letter for meeting WC shall be from a single bank only.

In case a Bidder submits Letters from multiple banks, the highest WC amongst all the Banks shall only be considered for BQC evaluation.

**Example:** If the WC required is Rs. 50 Crore and the Bidder has WC of Rs 30 Crore as per the Audited Financial Statement, Bidder needs to submit a LOC for the balance Rs. 20 Crore.

Further, if the Working Capital required is Rs. 50 Crore and the Bidder has WC of (-) Rs 10 Crore as per the Audited Financial Statement, Bidder needs to submit LOC for Rs. 60 Crore to meet the BQC requirement.

- 5.2.4 Financial years/ previous period as above shall be reckoned from the due date of submission of bids.

### 5.3 DOCUMENTATION AND DATA REQUIRED WITH THE BID:

The documents to be furnished should include the following:

#### 5.3.1. For Experience Criteria (Commercial) as per clause 5.1.1 above:

5.3.1.1. The bidder shall, in his own interest, furnish complete documentary evidence to justify that the bidder meets the Qualification Criteria.

5.3.1.2. Bidder shall complete and submit the Experience Record Proforma provided under the Proposal Form of the Bidding Document (Along with supporting documents mentioned) to establish that the bidder meets the BQC.

5.3.1.3. Bidder shall submit the following documents in order to meet the Experience Criteria of BQC:

- i. Work Order
- ii. Completion Certificates (having co-relation with Work Order)
- iii. Any other relevant documents, if required, to substantiate the executed value of similar work and to establish the similar work as defined in IFB, co-relating the work order and/or Completion certificate, including but not limited to the certificate from Owner/End User/PMC, certified copy of invoice/ final Bill, SOR, Payment Terms etc. (as applicable).

#### 5.3.2. For Financial Criteria as per clause 5.2 above:

5.3.2.1. **Complete** Audited Financial Statement (which includes 'Balance Sheet' and 'Profit & Loss Account' along-with the all schedules, Notes referred to therein and the Auditor's report).

5.3.2.2. Bidder shall ensure that the certificate/reports issued/attested by practicing Chartered Accountant (CA)/Statutory Auditor in India shall contain **Unique Document Identification Number (UDIN)** of the CA, without which these Certificates/ reports shall not be considered for evaluation.

5.3.2.3. However, this requirement of including UDIN shall not be mandatory for certificate/reports issued/attested by a CA practicing in foreign country.

5.3.2.4. In case the last financial year's closing date was within 9 months prior to bid due date and Complete Audited Financial Statement of last financial year are not available, bidder has the option to submit the financial details of the three previous financial years immediately prior to the last financial year. Otherwise, it is compulsory to submit the financial details of the immediate preceding three financial years.

For example, In case, bid due date is up to 31<sup>st</sup> December and Financial details of immediate preceding financial year (year ending 31<sup>st</sup> March of the same year) are not available, the financial details of the three previous years immediately prior to the last financial year may be submitted.

5.3.2.5. **Bidder is a Parent/Holding Company:** Where only consolidated Audited Financial Statements are prepared and audited, which includes the financial details of their wholly owned subsidiaries etc., consolidated audited financial statement shall be considered for establishing the financial criteria subject to Statutory Auditor/ CEO/ CFO/ Company Secretary or any member of the Board of Directors of the bidder, certifying that standalone Financial Statements of bidder (without the financial data of subsidiaries, etc.) is not separately prepared and audited.

5.3.2.6. **Bidder is a Subsidiary Company:** In case a Bidder is a Subsidiary Company and separate Financial Statements of the Bidder is not prepared & audited, but only a consolidated audited Financial Statements of their Parent Company/Holding Company are available, consolidated audited Financial Statement shall be considered for establishing the financial criteria subject to Statutory Auditor/ CEO/ CFO/ Company Secretary or any member of the Board of Directors of the Parent/Holding company (whose Audited Financial Statements are submitted for qualification) certifying in their letterhead that Financial Statements of Bidder are not separately prepared and audited.

#### 5.3.3. GENERAL

5.3.3.1. All documents furnished by the bidder in support of meeting the commercial and financial criteria of BQC shall be submitted in a separate section/booklet along with their offer. In case the bidder has not submitted the BQC documents through e-tendering website as per the requirements of bidding document, Bidder shall submit the documents in a separate booklet

shall be titled as “**Documentation against Bidder Qualification Criteria (Experience-Commercial and Financial)**” with proper index and page numbering within Bid Due date. Refer Instructions to Bidders (ITB) for details.

- 5.3.3.2. Any additional documents if deemed necessary to establish the qualifying requirements may be submitted by the Bidder.
- 5.3.3.3. Submission of authentic BQC documents is the prime responsibility of the Bidder. However, ABRPL/EIL reserves the right of getting the document cross verified, at their discretion from the document issuing authority.
- 5.3.3.4. In the event of submission of any document / certificate by the bidder in a language other than English, the bidder shall get the same translated into English and submit the same after getting the translation duly authenticated by local Chamber of Commerce of bidder’s country.
- 5.3.3.5. Failure to meet the above Qualification Criteria will render the Bid to be summarily rejected. Therefore, the bidder shall in his own interest furnish complete documentary evidence in the first instance itself along with their bids, in support of their fulfilling the Qualification Criteria as given above.
- 5.3.3.6. **The Institute of Chartered Accountant of India at its 379th council meeting dated 17-18th December, 2018 made generation of Unique Document Identification Number (UDIN) mandatory for every signature of full time practicing chartered accountant in phased manner for following services:**
  - 1 All certificates with effect from 1st February, 2019.
  - 2 GST and Income Tax Audit with effect from 1st April, 2019.
  - 3 All Audit and Assurance Functions with effect from 1st July, 2019.

**In view of the above, bidder shall ensure that any certificate/ reports issued/ attested by an practicing chartered accountant in India and submitted in the bid shall mandatorily include the UDIN number. Certificate / reports issued/ attested without UDIN number of practicing chartered accountant in India shall not be considered for evaluation.**

**The requirement of including UDIN shall not be applicable for certificate/ reports issued/ attested by a chartered accountant practising in Foreign Country.**

- 5.3.3.7. Bidder shall furnish documentary evidence i.e. copies of work orders/ relevant pages of Contract/SOR/invoice/final Bill, completion certificate, from the Owner/ Consultant of work executed, copy of MOU with Sub-Contractor (as applicable), Audited annual Financial Statements containing audited balance sheets and profit & loss accounts statement in the first instance itself, in support of their fulfilling the qualification criteria. **EIL reserve the right to complete the evaluation based on the details furnished without seeking any additional information.**
- 5.3.3.8. **CURRENCY CONVERSION FOR EVALUATION OF BQC**

Currency Conversion in case of BQC document other than in Indian Currency/specified Foreign Currency shall be as follows:

- a) **Value based Experience Criteria:** In case currency indicated in the BQC related document (work order/completion certificate etc.) submitted by Bidder towards qualification of value based experience criteria is other than in Indian Currency/specified Foreign currency, the value of work shall be derived to Indian Currency/specified Foreign currency considering “**Bill Selling (foreign exchange) Rate of State Bank of India**” as on the **date of award of work**.
- b) In case, the SBI Bill Selling rate is not available as on the date of conversion as specified above for respective cases, the currency conversion rate shall be taken from the Internet , such as:

<https://www.xe.com/currencyconverter>,

<https://www.oanda.com/currency/converter>,

<https://economictimes.indiatimes.com/markets/forex/currency-converter>

#### 5.4 **AWARD METHODOLOGY :**

The complete work shall be awarded to single bidder on Lowest Price (L1) basis to OWNER.

## 6.0 **PRE-BID MEETING**

- 6.1 Owing to the prevailing circumstances due to Covid-19, pre-bid meeting shall be convened through Video-conferencing only. Link for the meeting shall be shared through email to the bidders.
- 6.2 Bidder to ensure that authorized representatives attending the Video-conference (Pre-Bid Meeting) should be competent to discuss and conclude the technical and commercial issues, thus they are able to submit a “ZERO DEVIATION BID”.
- 6.3 Should bidders essentially feel the requirement of certain clarifications; they shall seek clarifications on such points within the date mentioned at clause 4(b) above of receipt of tender document, so that the same could be clarified well ahead of bid closing date. Bidder may submit their queries, if any, latest by 04.10.2021 to ABRPL addressed to Mr. Himangshu Saikia, at email: himangshu.saikia@nrl.co.in with copy to EIL at the following email IDs: singh.sk@eil.co.in, [ritu.bharti@eil.co.in](mailto:ritu.bharti@eil.co.in), [rajeev.kumar@eil.co.in](mailto:rajeev.kumar@eil.co.in); [ayush.mathur@eil.co.in](mailto:ayush.mathur@eil.co.in) & [shivaji.k@eil.co.in](mailto:shivaji.k@eil.co.in), [raviraj@eil.co.in](mailto:raviraj@eil.co.in).
- 6.4 The text of questions raised by bidder as pre-bid clarifications through mail (without identifying the source of the query) and the responses given will be transmitted to all the bidders.
- 6.5 Bidder should understand the requirement of submission of documents / data along with the bid so that bids received are in compliance with requirement of Bidding Document.
- 6.6 Non-attendance of Pre-bid Meeting shall not be ground for rejection.

## 7.0 **SUBMISSION OF BIDS & VALIDITY**

- 7.1 Bids are required to be submitted only through e-tendering website: <https://www.tenderwizard.com/abrpoleproc> on or before the Bid submission date and time. It may also be noted that the price details are required to be filled & submitted only in the Schedule of Price format downloaded from above e-Tendering website.
- 7.2 Physical Bids / Offers or Bids through any other mode shall not be accepted. The Offers submitted through e-tendering system, as above shall only be considered for evaluation and ordering.
- 7.3 Validity of bid shall be **4 (four)** months from the final due date of opening of Techno-commercial (Un-priced) Bids.

## 8.0 **EARNEST MONEY DEPOSIT (EMD)**

- 8.1 Bids must be accompanied with Earnest Money Deposit / Bid Security. Bids not accompanied with requisite Earnest Money deposit / Bid Security shall be considered as non-responsive and such Bids shall be summarily rejected. EMD/ Bid Security shall be in favour of Assam Bio Refinery Pvt. Limited, Numaligarh, Assam in the form of Demand Draft or Bank Guarantee in the prescribed proforma in favour of “**Assam Bio Refinery Pvt Ltd**” from any Indian Scheduled bank or from any Indian branch of an International bank. The Bank Guarantee shall be valid for a period of 3 months beyond the bid validity.
- Bidders are to deposit EMD irrespective of being MSE/Start up without which offers will not be accepted. There will be no waiver of EMD for Public sector undertaking of central/ state Government undertakings, MSE/Start up.
- 8.2 Bidders are required to submit the Original EMD in OWNER office within the Bid Due date and time to the following address:  
Assam Bio Refinery Pvt. Limited,  
Difflo Guesthouse, District: Golaghat,  
Pin: 785699, Assam (India).  
Kind Attn: Mr. Rudra Prasad Nag (Head - Purchase, ABRPL)  
EMD in original shall be submitted in a sealed envelope titled “**Earnest Money Deposit for Bidding Document No. ABR/B215-000-EH-TN-2002/1020**”.
- 8.3 Bids not accompanied with EMD shall be rejected and such Bidder shall not be allowed to attend Bid opening.

## 9.0 **GENERAL**

- 9.1 EIL/ABRPL reserves the right to carry out capacity & capability assessment of the bidder using in-house information and past performance.

- 9.2 The bidders who are on Holiday/Negative/ Black-listing/Suspension/Banning list of OWNER or EIL on due date of submission of bid/ during the process of evaluation of the bids, the offers of such bidders shall not be considered for bid opening/evaluation/Award. If the bidding document were issued inadvertently/ downloaded from website, offers submitted by such bidders shall also be not considered for bid opening/evaluation/Award.
- 9.3 ABRPL will not be responsible or liable for cost incurred in preparation, submission & delivery of bids, regardless of the conduct or outcome of the bidding process.
- 9.4 Bidder should not be under liquidation, court receivership or similar proceedings.
- 9.5 In case any Bidder is found to be involved in cartel formation, his Bid will not be considered for evaluation / placement of order. Such Bidder will also be debarred from bidding in future.
- 9.6 Canvassing in any form by the Bidder or by any other agency on their behalf may lead to disqualification of their Bid.
- 9.7 Unsolicited clarifications to the offer and / or change in the prices during the validity period would render the bid liable for rejection.
- 9.8 Bidder shall not be under liquidation, court receivership or similar proceeding.
- 9.9 Bidders may view the Bid opening through e-tendering website i.e. <https://www.tenderwizard.com/abrpleproc>.
- 9.10 ABRPL/EIL reserves the right to reject any or all the bids received or annul the bidding process at any time.
- 9.11 Consultant for the Project or their subsidiary company or companies under the management of consultant, are not eligible to quote for the execution of the same job for which they are working as consultant.
- 9.12 Bids submitted on Consortium or un-incorporated Joint-Venture basis shall not be accepted.
- 9.13 For detailed specifications, terms and conditions and other details, refer complete Bidding Document.
- 9.14 Clarification, if any, can be obtained from Mr. Rudra Prasad Nag & Mr. Himangshu Saikia through following numbers.  
Telephone No. 7002582922 & 9319595507  
E-mail: [himangshu.saikia@nrl.co.in](mailto:himangshu.saikia@nrl.co.in) & [rudra.nag@fortum.com](mailto:rudra.nag@fortum.com)

**ABRPL**



(To be declared by the Bank on their Letter Head)

**DECLARATION FOR AVAILABILITY OF UNUTILIZED LINE OF CREDIT**

Ref: \_\_\_\_\_

Date: \_\_\_\_\_

We \_\_\_\_\_ <Insert Name of Bank>, a Bank, having its registered office at \_\_\_\_\_ <Insert full address of the Bank with Country Name> and Branch at \_\_\_\_\_ <Insert full of Branch address with Country Name, in case different from registered office >, hereby confirm that the Company M/s \_\_\_\_\_ <Insert Company Name in favour of whom Declaration being issued>, having its registered office at \_\_\_\_\_ <Insert full address of Company with Country Name> and their working Office address at \_\_\_\_\_ <Insert full working office address with Country Name, in case different from registered office >, is having Bank account with our Bank.

The credit limits of the Company as on \_\_\_\_\_ <Insert any Date between the date of Enquiry and Bid Due Date> are as follows:

<b>Fund Based Line of Credit (towards Working Capital like CC Limit)</b>	<b>Amount in (Currency _____)</b>
Sanctioned Line of Credit	
Utilized Line of Credit	
Balance Line of Credit	

The Bank further hereby declare [Bank to specify as applicable]:

- (a) that we are a Scheduled Bank in India; OR
- (b) that we are a Commercial Bank having Net Worth more than **INR 1000 Million** (or equivalent USD) as per our latest audited financial statements.

Yours Faithfully,

Signature

Name:

Designation:

E-mail ID:

Mobile number:

Tel (with STD Code):

Seal: